

Educator Preparation Services  
Assessment Plan Summary

Educator Preparation Services

Quality Educator Preparation Services

Goal Description:

To provide quality services to students in the areas of advisement, Ep prep application assistance quality field experience, TExES exams, NCATE-CAEP requirements, and teacher certification

Advisement

Performance Objective Description:

Provide quality academic advisement to students transferring to SHSU and entering the educator preparation program

Candidate Satisfaction With Service Area Of Advisement

KPI Description:

Transfer student satisfaction will be measured by 1) their level of satisfaction as shown on the advising session evaluation sheet and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.5 to 2.6 in 2015-2016.

Results Description:

Transfer student satisfaction will be measured by 1) their level of satisfaction as shown on the advising session evaluation sheet and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.5 to 2.6 in 2015-2016.

Our results show that we have made strides toward our goal of 2.6 on the end-of-program evaluation of SHSU Services and Operations. Our score went up for a 2.5 to a 2.54 which is on our way to meeting our goal of 2.6. We will continue the services and recruitment elements in place for advisement of our students. All COE advisors will meet monthly in order to share information and keep current on all aspects of quality advising for our students.

Advisement

Action Description:

The COE is in the midst of restructuring our advisement staff. We will be working with the SAM center to employ a full-time advisor at the SAM center that is only for education students. We believe this will streamline communication and help increase the quality of advising.

Educator Preparation Program

Performance Objective Description:

Provide effective communication about requirements and the application process in order to support student’s application and admittance to the educator preparation program.

Candidate Satisfaction With Service Area Of Educator Preparation Program Admission

KPI Description:

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.6 to 2.62 currently to 2.7 in 2015-2016.

**Results Description:**

Our results in this area are mixed. We are now requiring students to apply for educator preparation program in TK20. This new procedure has caused some issues to arise that were unexpected and required time to be fixed. Our student application efficiency suffered because of the new process and communication about it. In the future we will continue our goal of 2.8 satisfaction score although there was a positive response on the survey of 2.57 the previous year to 2.6 this year.

**Educator Preparation Program**

**Action Description:**

Our newest action is to communicate efficiently and effectively the application process to our students. We have modified the presentation for students and have put a graduate assistant for the EPP office in sole charge of the process. We believe that one person having the responsibility for the application process will increase the effectiveness and efficiency of the process.

**Field Experiences**

**Performance Objective Description:**

Provide effective communication of information to support and facilitate quality, and meaningful field experiences (Levels I, II, and III) for teacher candidates in the public school setting.

**Candidate Satisfaction With Service Area Of Field Experiences**

**KPI Description:**

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.7 to 2.74 presently and reach 2.8 in 2015-2016..

**Results Description:**

Our field experience processes must be revisited in order to ensure a successful and quality field experience for all candidates. Our satisfaction score fell from a 2.73 to a 2.7. We are within the range we want to be but we expect to only increase satisfaction with our new processes.

**Field Experience**

**Action Description:**

Our new processes are: field experience in an urban school setting focusing on Sharpstown high school in Houston ISD and Aldine high school in Aldine ISD. We are actually transporting our students to these schools in order for them to complete their requirement for field experience. We are using alternative field experiences for our students. For level 1 we are implementing a video based field experience using the MET (Methods of Effective Teaching) from the University of Michigan. We are seeking student teaching for 2 4-8 social studies teacher candidates at the Houston Outdoor Education Center just outside of Huntsville. We will also seek professional development opportunities to learn about other types of field experience. A group of COE representatives will visit an established field experience program at Ball State University in Indiana in order to gain information and knowledge about new field experience processes.

**TExES Examination**

**Performance Objective Description:**

Support teacher candidates and other school professional candidates by providing effective communication of information (including testing pre-requisites, examination schedules, and applicable review software and proactive examinations) and approval for required state educator certification examinations.

**Candidate Satisfaction With Service Areas Of TExES Facilitation**

**KPI Description:**

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target is to increase the mean score of 2.37 to 2.52 currently and then to 2.65 in 2015-2016.

**Results Description:**

We are judged by TEA and the SBOE on the number of students that successfully complete our program. This rating ensures that we are in constant communication with our students regarding their state requirements. Our new website has an alert when items are due or required and we hope that this will increase our students effectiveness in completing our program. We communicate with students when we are informed that they have failed a portion of a certification test. We encourage them to seek assistance so that we can recommend them for another attempt.

#### RELATED ITEM LEVEL 1

##### **Teacher Certification**

##### **Performance Objective Description:**

Provide effective means of information, monitor and facilitate candidates/ completion of program requirements, and ultimately recommend teacher candidates and other school professional candidates for certification to the State Board for Educator Certification.

#### RELATED ITEM LEVEL 2

##### **Candidate Satisfaction With Service Area Of Certification Facilitation**

##### **KPI Description:**

Candidate satisfaction will be measured by 1) their level of satisfaction and 2) importance to them, expressed as mean score using a 3 point Likert scale from the Student Teacher End-of-program evaluation of SHSU services and Operations. The service and operations survey was changed in the summer of 2013. The survey uses a 1-2-3 Likert scale, with 3 being the highest score. Our target was to increase the mean score of 2.35 to 2.5 in 2014-2015 which was met and surpassed at 2.53. for 2015-2016 the mean score target will be 2.63.

##### **Results Description:**

We have been able to exceed our goal of 2.5 on the satisfaction survey. Our rating this year is a 2.53. This is a direct result of the new technological process that we implemented for certification by the state through SHSU.

#### RELATED ITEM LEVEL 3

##### **Certification**

##### **Action Description:**

We will continue the new process that was implemented last Fall to ease the navigation of the educator preparation process. Working through TK20 and with the SHSU IT department we have been able to increase our efficiency in the EPP office and our students satisfaction with the process. We will continue to enhance and refine our current process and raise our goal of student satisfaction to 2.55-2.6 for the future.

#### RELATED ITEM LEVEL 3

##### **TExES**

##### **Action Description:**

We have established a test success plan whereby we meet with students that have failed one or more portions of their test. We offer moral support, testing strategies, resources, and test prep sessions with Dr. Wally Barnes in the academic success center. This will continue because we believe this has be an instrumental act in getting our students successfully through the certification and testing process.

## **Update to Previous Cycle's Plan for Continuous Improvement**

### **Previous Cycle's Plan For Continuous Improvement (Do Not Modify):**

During the past year and under new college of education leadership there have been several additional items added to our plan fro improvement. WE are now depending on social media to increase our communication with our students. We use Facebook, twitter, and Instagram in order to communicate important facts, items and deadlines to our students. SHSU has had a student from our college be chosen as the statewide student teacher of the year. This is an honor that we be publicized at the state level and recognized by many educators. We have established communication with our new teacher candidates through semesterly meetings on certification and COE requirements. We are also able to follow up with a second meeting on individual basis if needed. We have an advisor meeting each semester and have all advisors come together and meet to discuss advising issues. We have had secondary campus administrators come to campus and meet with us regarding their future teacher needs.

### **Update of Progress to the Previous Cycle's PCI:**

During the past year and under new college of education leadership there have been several additional items added to our plan fro improvement. WE are now depending on social media to increase our communication with our students. We use Facebook, twitter, and Instagram in order to communicate important facts, items and deadlines to our students. SHSU has had a student from our college be chosen as the statewide student teacher of the year. This is an honor that we be publicized at the state level and recognized by many educators. We have established communication with our new teacher candidates through semesterly meetings on certification and COE requirements. We are also able to follow up with a second meeting on individual basis if needed. We have an advisor meeting each semester and have all advisors come together and meet to discuss advising issues. We have had secondary campus administrators come to campus and meet with us regarding their future teacher needs.

The EPP office in the COE have continued our use of social media to inform students of important information related to our programs. Deadlines, current information, and degree requirement changes are examples of the critical information that we have shared with students through social media. We have continued to promote the Texas student teacher of the year from SHSU and are continuing to be involved in the student teacher of the year selection process at the state level. Our student information meetings held each semester are continuing each semester with an expanding agenda in order to keep our students informed of critical information. Our advisor meetings have increased to monthly meetings since we are adding

an education advisor hired through the SAM center. Our career services sponsored meeting for student teachers are continuing with bringing area public school administrators to speak to students. In the future we will add more students to the audience by allowing methods students to attend as well.

## **Education Preparation Services Continuous Improvement Plan**

### **Closing Summary:**

The EPP office has implemented several initiatives that have been successful in the past. Our intent is to continue to improve what has already been implemented and to bring additional items into process so that we can improve our office efficiency and increase student success. We are hiring a new data management person that will be in charge of the new data processes that we have implemented for program admission, methods placement, and student teaching assignments. This will free our student assistants to be able to work directly with students in order to problem - solve whatever issues the students have. We have added 3 new districts to our partnership which bring us to 74 district members of the Sam Houston Innovative Partnership with Schools (SHIPS). During the spring and summer of 2016 several administrators from the COE traveled to the SBOE and SBEC meetings in Austin and testified on behalf of our students and the state processes for certification. WE became advocates for our students when necessary and will continue to go and testify in the future when our students can be affected negatively. We are continuing to seek new avenues and innovative ways to offer field experience for our students. We are including urban districts and will travel to Indiana to view an exemplary program there as a possible model for our program. Our test success plan of meeting with students and mentoring them through successful certification testing will be continued and enhanced as we go through the year. The new Texas teacher evaluation system is in place for all student teachers and the committee of university supervisors will make recommendations for improvement at the end of the year. Interested faculty and staff are invited to attend 4 1 hour training sessions held this fall so they can remain current on the new system implementation. The director of the EPP and the career services representative will be presenting at the American Association of Employment in Education AAEE conference to showcase our collaborative work between the COE and Career Services.